

Housing and Dining Fall Early Move-in Agreement

Students requesting to move into a residence hall prior to opening day, Thursday, August 20, 2009 are responsible for paying a **\$50 per day** early move in fee. This fee is billed to the student's Bursar's account. The first day early arrival is available is Sunday, August 16, 2009.

I request permission to move into _____ on _____
Residence Hall Room # Date

and acknowledge that I will be assessed a \$50 per day charge for every day up until Thursday, August 20, 2009 for the privilege of moving in early.

I can cancel this request up until Thursday, August 13, 2009, by emailing housingdining@niu.edu from my NIU Z ID email account or by sending a letter under my signature. After that date the charges for my requested early arrival are not refundable.

I understand that by requesting a move in date prior to official fall semester hall opening, I am agreeing to take my assigned residence hall room "as is." Building Services staff and university crafts staff will continue to work on building cleaning and repairs up until opening day.

Print Name _____ Z ID _____

Student Signature _____ Date _____

Early Arrival for Group Participation

Students who believe they should be eligible for a pre-approved fee waiver due to sponsorship from another university office or department (example: NI Guides) that has been agreed upon by Housing & Dining, but whose name does not appear on the approved roster must sign this agreement to be issued a room key. The student will need to contact the sponsoring office or department the next business day to request that the contact person send verification that a waiver is requested to Housing & Dining. If that verification is confirmed, the fee will be waived at that time.

Sponsoring office or department _____