

Chris Smith
123 Elm Street
DeKalb, IL 60115
(815) 756-5555
jchris-smith@hotmail.com

OBJECTIVE

A position as a caseworker with developmentally disabled adults

EDUCATION

Bachelor of Science in Family and Child Studies, May 2003
Northern Illinois University, DeKalb, IL
Emphasis: **Family Social Services** Overall GPA: 3.1/4.0

SKILLS

Computer: MS Word, MS Excel, MS PowerPoint; PageMaker, PrintShop
Foreign Language: Conversant in Spanish
Certified in First Aid and CPR

SOCIAL SERVICE EXPERIENCE

Developmental Aide (Intern), Opportunity House, Johnson, IL, September 2001 - Present

- Organize and conduct recreational activities for 6-10 developmentally disabled adults
- Assist staff in conducting personal hygiene and social skills workshops

Orderly, St. Thomas Aquinas Hospital, Woodstock, IL, May-August, 1999, 2000 & 2001

- Transport wheelchair bound patients to hospital departments
- Bring deliveries to patients and departments
- Answer phones and staff the front desk, pharmacy and gift shop during employees' breaks

Volunteer, Thomas Center for the Homeless, Plainview, IL, December 1998-January 2000

- Serve meals to residents during weekends and holidays
- Provide recreational activities for preschoolers
- Logged over 120 volunteer hours
- Named "Volunteer of the Month", January 1999

Volunteer, DeafPride, Northern Illinois University, DeKalb, IL, 2000-2001

- Promoted Deaf Awareness Week, performed "sign sync" songs

ADDITIONAL ACTIVITIES

Hall Council Member, Northern Illinois University, DeKalb, IL, 2000-2001

- Attended meetings, established and voted on residence hall policies and procedures
- Served as 3rd floor President, 2000

Open House Tour Guide, Northern Illinois University, DeKalb, IL, 1999-2000

- Conducted residence hall tours to prospective NIU students
- Provided information about NIU activities, departments and services

Member, American Sign Language Club, Illinois Central College, East Peoria, IL, 1995-2001

- Assisted interpreters with signing skills, interacted with deaf people in the community